

# FAREHAM

BOROUGH COUNCIL

## AGENDA LICENSING PANEL

**Date:** Friday, 14 May 2021

**Time:** 11.00 am

**Venue:** Microsoft Teams Virtual Meeting

**Members:** Members to be selected from the Licensing & Regulatory Affairs Committee once the outcome of the local elections is confirmed.



**1. Application for Temporary Event Notice: Street Party at Valerian Avenue, Fareham (Pages 3 - 38)**

To consider a report by the Licensing Officer regarding the application for a temporary event notice under the Licensing Act 2003 relating to Valerian Avenue, Fareham. The report also advises Members of the Panel of the relevant representations received from Hampshire Constabulary.



P GRIMWOOD  
Chief Executive Officer

[www.fareham.gov.uk](http://www.fareham.gov.uk)

07 May 2021

**For further information please contact:  
Democratic Services, Civic Offices, Fareham, PO16 7AZ  
Tel:01329 236100  
[democraticservices@fareham.gov.uk](mailto:democraticservices@fareham.gov.uk)**

# FAREHAM

## BOROUGH COUNCIL

### Report to the Licensing Panel

Date: 14 May 2021

Report of: The Licensing Officer

Subject: Licensing Act 2003 – Hearing in respect of Objection Notice received from the Hampshire Constabulary in respect of a Temporary Event Notices for a street party in Valerian Avenue, Fareham

#### SUMMARY

This report advises members of the Panel of a Temporary Event Notice received by this Authority on 29<sup>th</sup> April 2021 regarding an event at Valerian Avenue, to be held on 18<sup>th</sup> September 2021. An Objection Notice from the Police was subsequently received relating to the Prevention of Crime and Disorder licensing objective in respect of the Temporary Event Notice and a hearing to determine the Notice has consequently become necessary.

#### RECOMMENDATION

It is recommended that the Licensing Panel determine the application having regard to the provisions of section 182 of the Licensing Act 2003 and associated regulations, the Council's Licensing Policy and the Objection Notice received from the Police.

## **BACKGROUND**

- 1 The Licensing Act 2003 requires that premises which are used for the supply of alcohol, regulated entertainment and late-night refreshment hold a premises licence and individuals who supply, or authorise the supply of, alcohol on licensed premises also require a licence.
- 2 In addition, where an individual wishes to use premises for one or more licensable activities for which the premises does not have a premises licence permitting those activities, an individual may give the Licensing Authority a Temporary Event Notice. The applicant need only give the Licensing Authority 10 working days Notice of such an event although there are certain exemptions.
- 3 Such Notices are normally only required to be acknowledged by the Head of Environmental Health under delegated powers but, in the event of an Objection Notice being received from the Police regarding the proposed temporary event, the matter is then referred to the Licensing Panel to determine.
4. The Temporary Event Notice process is intended to be a light touch system, to allow village halls, schools and clubs etc to apply easily for, and put on, one-off events involving the sale of alcohol and/or public entertainment. Only the Police and Environmental Health are allowed to object to Temporary Event Notices and only where they consider any of the licensing objectives would be undermined.
5. Where an Objection Notice has been served, the Panel must consider the Temporary Event Notice and determine if it is necessary to issue a Counter Notice for the promotion of the crime prevention objective, effectively preventing the event from going ahead or whether event could go ahead as Notified to the Council. The panel can also if it deems necessary attach conditions to the Notice, on the prescribed form attached as Appendix E, so as the event is able to go ahead without undermining the Licensing Objectives.
6. Section 4(3)(a) of the Licensing Act requires the authority to have regard to its Statement of Licensing Policy when carrying out its licensing functions together with any guidance issued by the secretary of state under the Licensing Act 2003.

## **PROCEDURE FOR THE HEARING OF THE TEMPORARY EVENT NOTICE**

7. The standard procedure for the hearing of the Temporary Event Notice can be seen as Appendix A.

## **THE TEMPORARY EVENT NOTICE**

8. This Notice was in respect of a street Party in Valerian Avenue, Fareham.
9. The applicant is Lord Andrew Francis.

10. The proposed premises are a public street which is not already licensed under the Licensing Act 2003.
11. The event is due to take place on 18<sup>th</sup> September 2021 from 16:00 – 23:00
12. The licensable activities applied for during this period are the sale by retail of alcohol and the provision regulated entertainment.
13. A copy of the Temporary Event Notice can be seen as Appendix B to this report.

### **OBJECTION NOTICE**

14. **The Police** have issued an Objection Notice regarding the Temporary Event Notice. A copy of the Objection Notice in this case is attached as Appendix C.

### **NOTICE OF HEARING**

15. Before any hearing is held the Licensing Authority is required to give Notice of that Hearing to the Applicant and the Police. In this instance this Notice must be at least 2 days before the hearing date. The Notice was intended to be given on 6 May 2021 is attached as Appendix D.
16. Any decision made by the Panel must be in accordance with the Licensing Objectives, the Council's Licensing Policy and the Section 182 guidance issued by the Secretary of State, together with the Act and Regulations.

### **CONCLUSION**

17. The Licensing Panel is asked to review the information in this report and determine the application.

### **APPENDICES:**

Hearings procedure	APPENDIX A
Temporary Event Notice Application	APPENDIX B
Police Representation	APPENDIX C
Notice of Hearing	APPENDIX D

**Background papers:** None

**Enquiries:** For further information on this report please contact Pearl Gillies.

# FAREHAM

## BOROUGH COUNCIL

### APPENDIX A

#### PROCEDURE FOR HEARINGS BY THE LICENSING PANEL TEMPORARY EVENT NOTICES

##### GENERAL

- 1 This procedure will be followed for hearings held by the Licensing Panel to determine applications for Temporary Events where notice has been given in accordance with the Licensing Act 2003 and where notice of objection has been given by the Police.
- 2 Hearings shall be held in public unless the Panel considers that the greater public interest is served by excluding the public from the meeting in accordance with Schedule 12A of the Local Government Act 1972. Circumstances when it may be appropriate to do so include where there is a likelihood of disclosing exempt information relating to the applicant.
- 3 Parties to the hearing will be the applicant and the Police. The parties to the hearing may be accompanied by a representative, who may present the case on their behalf.
- 4 The Licensing Officer will not be a party to the hearing but will facilitate proceedings by conducting such pre-decision discussions as may be required and by presenting at the hearing a summary report of the application and any representations, together with the Officer's comments as to how these relate to the relevant legislation and the appropriate licensing policy.
- 5 Where any party intends to produce documents in support of his/her case they shall have been asked to do so in advance of the date of hearing. In the event that a document is submitted for consideration for the first time at the hearing, the Chairman may adjourn the hearing to a later time or date. It is expected that such adjournments will only be used in exceptional circumstances. The Chairman may in any event adjourn the hearing at any time before the Panel reaches its decision for any other reason he/she considers appropriate.
- 6 Each party when asked will present details of any witnesses to be called.

## **AT A HEARING in accordance with THE LICENSING ACT 2003**

- 1 **The Chairman of the Licensing Panel** will outline the procedure to be observed.
- 2 **The Chairman** will ask the applicant whether any modification is to be made to the submitted application.
- 3 **The Licensing Officer** will present a summary of the application and of the objection received and will comment upon their relevance to the Licensing Act 2003.
- 4 **The Applicant** may comment on the application and on the objection made addressing the relevant licensing objective (i.e. the prevention of crime and disorder).
- 5 **The Panel** may seek clarification of points.
- 6 **The Police** shall make representations relating to the licensing objective of preventing crime and disorder and may be questioned by members of the Licensing Panel and/or applicant.
- 7 **The Police** may make a closing statement.
- 8 **The Applicant** may make a closing statement.
- 9 **The Licensing Panel** will then withdraw from the hearing to deliberate in private. In the event of uncertainty on any of the evidence, all parties will be recalled to the hearing whilst the point in question is clarified. In the event that the Licensing Panel has sought advice on points of law, the legal adviser shall explain to all parties what advice was given.
- 10 If the Licensing Panel is able to complete its deliberations within a reasonable time, **the parties to the hearing** shall be invited to return and **The Chairman** shall announce the Panel's decision. Otherwise the parties will be advised when they may expect to receive written notice of the decision.



# APPENDIX B

RAID £21  
12101.



Fareham  
Temporary Event Notice  
Licensing Act 2003

For help contact  
regulatorv@fareham.gov.uk  
Telephone: 01329 236100

\* required information

## Section 1 of 9

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

valerian ave street party

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Yes  No

### Applicant Details

\* First name

lord andrew francis

\* Family name

Francis

\* E-mail

[REDACTED]

Main telephone number

[REDACTED]

Include country code.

Other telephone number

[REDACTED]

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Continued from previous page...

**Your Address**

Address official correspondence should be sent to.

\* Building number or name

\* Street

District

\* City or town

County or administrative area

Enter a valid postcode or state 'none' if you are applying from a country without postcodes

\* Postcode

\* Country

**Section 2 of 9**

**APPLICATION DETAILS (See also guidance on completing the form, general notes and note 1)**

Have you had any previous or maiden names?

- Yes  No

\* Your date of birth

Applicant must be 18 years of age or older

National Insurance number

This box need not be completed if you are an individual not liable to pay UK national insurance.

Place of birth

**Correspondence Address**

Is the address the same as (or similar to) the address given in section one?

- Yes  No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Continued from previous page...

### Additional Contact Details

Are the contact details the same as (or similar to) those given in section one?

Yes  No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail

Telephone number

Other telephone number

### Section 3 of 9

#### THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). (See also guidance on completing the form, note 2)

\* Does the premises have an address?

Yes  No

#### Address

Is the address the same as (or similar to) the address given in section one?

Yes  No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

\* Building number or name

\* Street

District

\* City or town

County or administrative area

\* Postcode

\* Country

\* Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

Neither  Premises licence  Club premises certificate

#### Location Details

\* Provide further details about the location of the event

the location is at the end of valerian aveune from number 39 to numbers 35, numbers 22 to numbers 30, letter have been sent to our neghbours asking them if they would kindly park in antoher area for the day. *See attachments*

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below (see also guidance on completing the form, note 3)

enclose letter with info

Continued from previous page...

The area will be fenced by Harris fencing also neighbours may have fencing around their garden if they wish

Describe the nature of the premises below (see also guidance on completing the form, note 4)

Area marked on map see attachment

Describe the nature of the event below (see also guidance on completing the form, note 5)

Street Party / Birthday, with DJ, Bar, catering unit 2 childrens ride, CCTV/Security + children fancy dress / Covid 19 Rule also followed.

#### Section 4 of 9

#### LICENSABLE ACTIVITIES

State the licensable activities that you intend to carry on at the premises (see also guidance on completing the form, note 6):

- The sale by retail of alcohol
- The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- The provision of regulated entertainment
- The provision of late night refreshment
- The giving of a late temporary event notice

(See also guidance on completing the form, note 7).

Late notices can be given no later than 5 working days but no earlier than 9 working days before the event.

(See also guidance on completing the form, note 8).

#### Event Dates

There must be a period of at least 10 working days between the date you submit this form and the date of the earliest event when you will be using these premises for licensable activities.

State the dates on which you intend to use these premises for licensable activities

(see also guidance on completing the form, note 9)

Event start date

18 / 9 / 2021  
dd mm yyyy

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 168 hours or seven days.

Event end date

18 / 9 / 2021  
dd mm yyyy

Continued from previous page...

State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock)

16.00 TO 23.00

(see also guidance on completing the form, note 10)

State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers

499

Note that the maximum number of people cannot exceed 499.

(see also guidance on completing the form, note 11)

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both

(see also guidance on completing the form, note 12):

- On the premises only
- Off the premises only
- Both

**Section 5 of 9**

**RELEVANT ENTERTAINMENT** (See also guidance on completing the form, note 13)

State if the licensable activities will include the provision of relevant entertainment. If so, state the times during the event period that you propose to provide relevant entertainment

Bar  
DJ  
Catering van  
Tommy Russel  
Contact Num.  
Will abide by covid Rule on time.  
for more details

**Section 6 of 9**

**PERSONAL LICENCE HOLDERS** (See also guidance on completing the form, note 14)

Do you currently hold a valid personal licence?

- Yes
- No

**Section 7 of 9**

**PREVIOUS TEMPORARY EVENT NOTICES** (See also guidance on completing the form, note 15)

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?

- Yes
- No

*Continued from previous page...*

Have you already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or  Yes  No
- b) Begins 24 hours or less after the event period proposed in this notice?

**Section 8 of 9**

**ASSOCIATES AND BUSINESS COLLEAGUES (See also guidance on completing the form, note 16)**

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?  Yes  No

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or  Yes  No
- b) Begins 24 hours or less after the event period proposed in this notice?

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?  Yes  No

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or  Yes  No
- b) Begins 24 hours or less after the event period proposed in this notice?

Continued from previous page...

**Section 9 of 9**

**CONDITION (See also guidance on completing the form, note 18)**

It is a condition of this temporary event notice that where the relevant licensable activities described in Sections 4 and 5 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.  
This formality requires a fixed fee of £21

**ATTACHMENTS**

**AUTHORITY POSTAL ADDRESS**

**Address**

Building number or name	39
Street	Valerian Avenue.
District	Titchfield
City or town	Fareham
County or administrative area	Hampshire
Postcode	PO15 5TF
Country	United Kingdom

**DECLARATION (See also guidance on completing the form, note 19)**

- \* The information contained in this form is correct to the best of my knowledge and belief.
- \* I understand that it is an offence:
  - \* (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
  - \* (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	Lord Andrew Francis
* Capacity	Applicant
Date (dd/mm/yyyy)	28/04/2021

Add another signatory

**Continued from previous page...**

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
  2. Go back to <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/fareham/apply-1> to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

Would you kindly Ring 07834730025  
So I can pay the fee as I could not upload  
On my PC. So therefore couldn't Pay fee  
many thanks.



Copy of Quote Sent back in Post,

Please note: This document is not a policy schedule. This is a quotation.

Street Party Insurance

## Quotation



Quote Ref: QSP111362  
Quote Date: 26/04/2021 09:26:27  
Quote Expiry: 03/05/2021 09:26:27

FAO: Lord Andrew Francis  
**Lord Andrew Francis**  
39, Valerian avenue  
Valerian avenue  
Titchfield  
Hampshire  
PO15 5TF

Name of Insured: Lord Andrew Francis  
Contact Name: Lord Andrew Francis  
Insurance Date: 18/09/2021 to 18/09/2021  
Type of policy: Street Party Insurance  
Maximum attendance per event: up to 500  
Type of Street Party Insured Continued: Lockdown release/83 birthday party

SECTION	COVER	SINGLE ITEM LIMIT	INDEMNITY LIMIT	EXCESS	PREMIUM
1	Public Liability	£0	£5,000,000	£250	£146.00
2	Employers Liability	£0	£0	£0	£0.00
3	Equipment Cover	£0	£0	£0	£0.00
4	Cancellation, Abandonment, Postponement excluding Adverse Weather	£0	£0	£0	£0.00
5	Cancellation, Abandonment, Postponement including Adverse Weather	£0	£0	£0	£0.00
Net Premium					£130.36
I.P.T. @12%					£15.64
Total Premium					£146.00

### Endorsements and special conditions

None

I confirm that we wish to proceed with the quotation and that no material facts have changed since the quotation was originally provided.

Signed

Position

Date

28.04.2021.

Event Insurance Limited  
20a Headlands Business Park  
Ringwood  
Hampshire  
BH24 3PB

Tel: 01425 470 360  
Fax: 01425 474 905

info@events-insurance.co.uk  
www.events-insurance.co.uk

Ref; lockdown release/83rd birthday,

Street party,

On 18/09/2021 4pm till 11 pm

Lord Andrew Francis.

39 Valerian avenue,

Titchfield,

Fareham.

PO15 5tf.

26/04/2021

Location: outside of 39-35 & 22 – 30 Valerian ave,

On the above date I am looking to hold a street party.

This will be residents off Valerian ave, Purslane gardens and Bellflower way,

This is in aid off lockdown release (lift everyone's spirits) and my mums 83rd birthday,

I am doing this to give my mum the opportunity to fulfil one off her bucket list wishes.

Due to her ill health with Dementia and being at this last stage of kidney failure,

With the added complications off fluid build up in her lungs & heart failure,

cancer of the throat

We would love to help her fulfil her wish off safely enjoying and meeting her neighbours,

On the day we will be having catering units, beer tent, children's rides x2.

Provide by Tom Russel of Russel catering (0796619559)

DJ yet to confirm which company

With security & CCTV supplied by Marcel of Security National (07976435999)

Each unit hold their own insurance and licences, copies can be sent if required

We also have insurance. Awaiting certificate, events insurance ref QSP111362

We are arranging Red Cross to attend we will also be following all COVID-19 rules

And will make any necessary change that may happen

On the day we are going to be taking temps on handheld device,

Taking details on all attending to fore full track and trace, face mask are to be worn and hand sanitizers will be available in the area. The area off the event will have Harris fencing around it bins are going to be around the area they will be maintained throughout the event and all rubbish will be removed by

Rubbish and waste Portsmouth

We will be doing a children's fancy dress all prizes will be safe for the said age groups.

We haven't arranged any toilets as everyone attending will only be a short walk for their house

Staff attending catering unit, Beer , rides ,Dj and security are able to use ours. please see enclose letter already sent to neighbour ask them to park their vehicle in another area for that time.

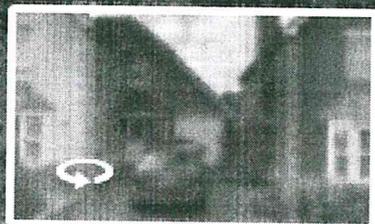
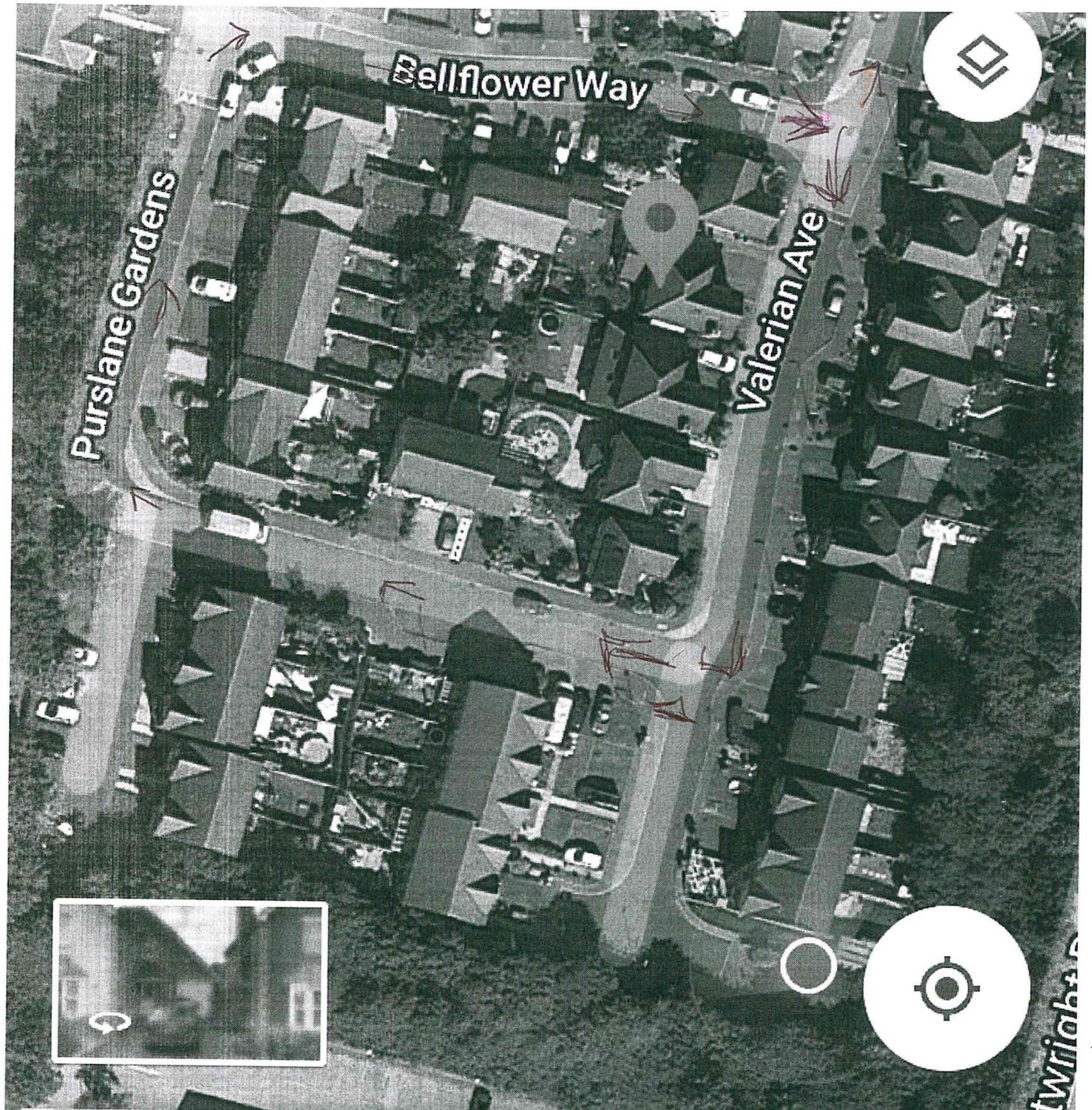
Also enclosed are site maps ,Safety assessment and covid 19 assessment

Hoping to hear from you soon

This is a free event for our neighbour friends and family



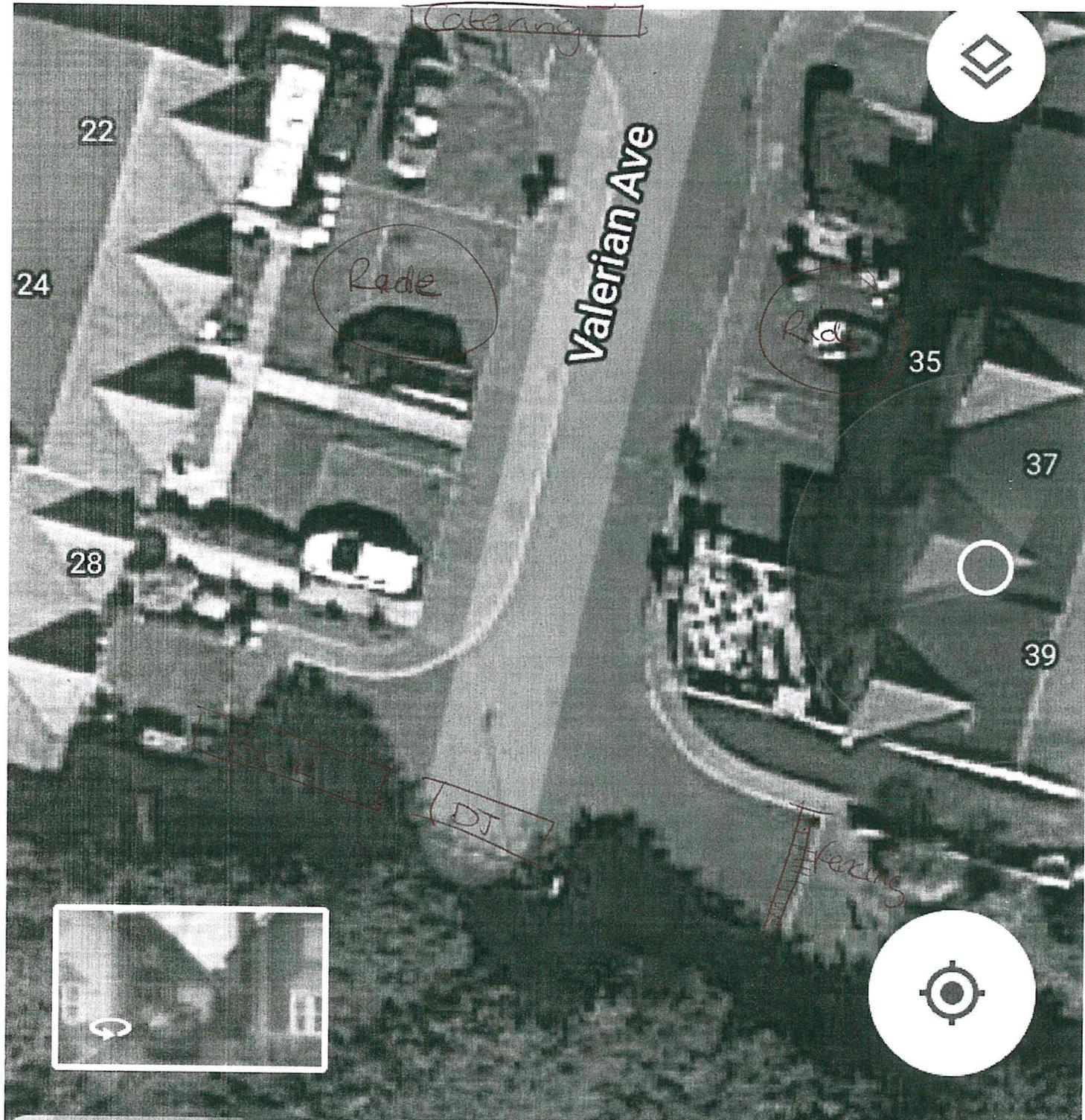
*[Redacted signature]*



*Emergency exit*

PO15 5TF

Valerian



PO15 5TF



Image capture: Sep 2012 © 2021 Google

England

Google

Street View

front view

to be fence off with harris fencing.



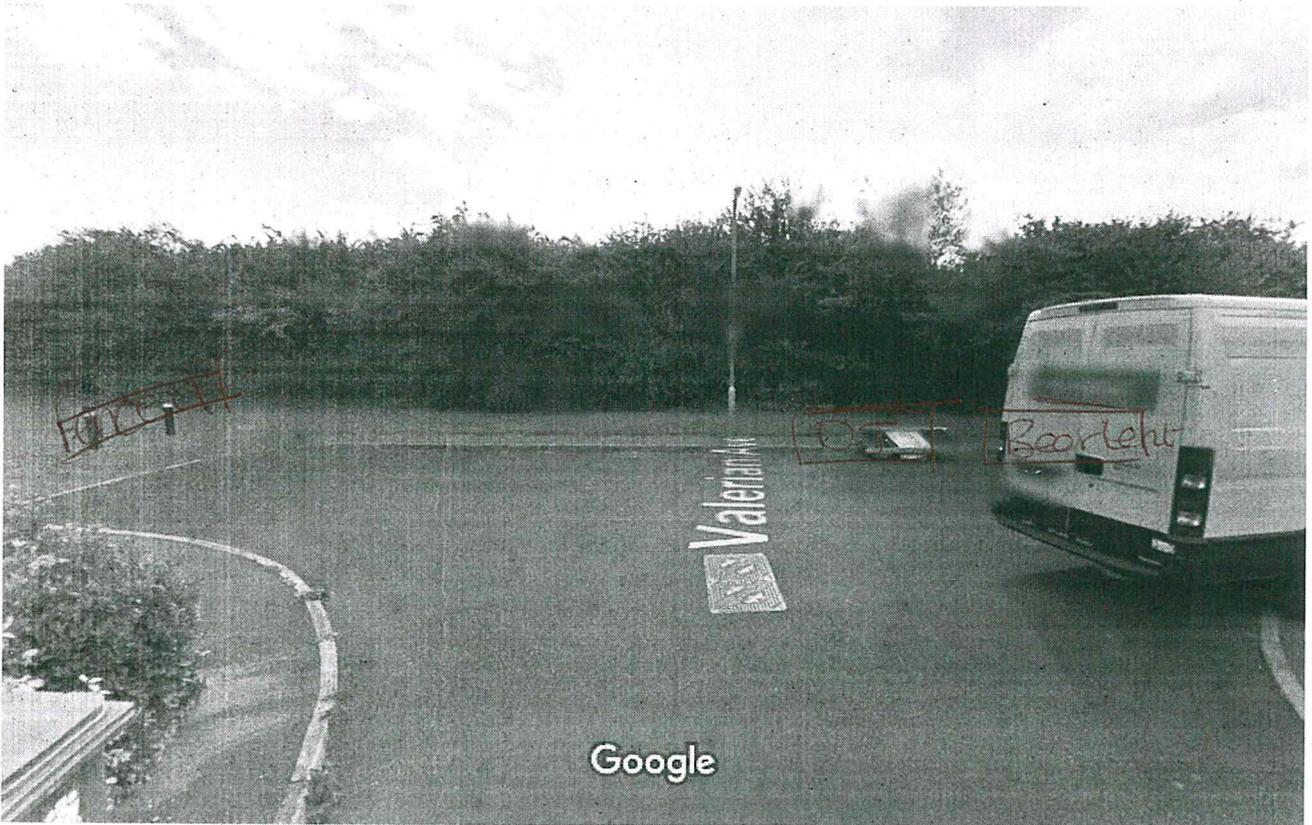


Image capture: Sep 2012 © 2021 Google

England

Google

Street View

Back View

egensworthi fid

39 Vale  
Fareha

9hr 0r



Image capture: Sep 2012 © 2021 Google

England

Google

Street View

39-35.

To be fence off with harris fencing





Image capture: Sep 2012 © 2021 Google

England

Google

Street View

22 - 30'

egensworth Rd

m  
th

39 Vale  
Fareha

St. Or

COVID - 19 RISK ASSESSMENT.

Event :Lockdown release/birthday street party. Date 18/09/2021.

Venue: valerian ave titchfield fareham. organiser:lord andrew francis

covid 19 hazards:

getting or spreading coronavirus by not washing hands or not washing them adequately.

how to control risk:

follow guidance on cleaning, hygiene and hand sanitiser,

action taken:

placing hand sanitisers around the street and monitoring and supervision to ensure this is followed.

replacing sanitiser when needed

place signs to remind people.

reminding people if 2 metre rule is still in place to follow it

doing track and trace for a period of 21 days / supplying contact details off myself if cases arise so i can also make nhs aware

to remind the bar, catering unit, and childrens rides what they are also required to do follow guideline that keep us all safe and open ie using physil screens and splash barriers, have cleaning off the childrens rides after every use

emptying bins regularly and cleaning lids

we will also be taking tempures

anyone showing covid symptoms will be told they or their house cannot attend

where we cannot avoid distancing we will all be wearing facemasks



**Event Risk Assessment Record**

Event: Lockdown Release/Birthday Street Party Date of Event 18/09/2021  
 Venue: Valerian Ave titchfield Fareham Organiser: Lord Andrew Francis

Hazards Identified	Person(s) at risk	Risk Factor – high, medium, low	Measures required to control the risk	Action to be taken by (Name)	Date completed and signature
Catering trailer & wire	Staff + Public	Low	Cover wire's Make sure food is stored & properly cooked. Follow all guidance for Covid-19.	Russels Catering	
Childrens Rides	Children	Low	Cover wire's insure ride are properly operated clean regularly, follow guidance for Covid 19.	Persons working the Rides (Russel Catering)	

Hazards Identified	Person(s) at risk	Risk Factor – high, medium, low	Measures required to control the risk	Action to be taken by (Name)	Date completed and signature
Beer tent & wire	Staff & Adults	low	Cover wires Comply with Alcohol Licensing ie (Age 10). Follows Guidelines for Covid 19.	Russel's Catering	
DJ & wires	DJ	low	Cover wires Follow guidelines for Covid 19.		
Security		low	Wear appropriate clothing & face masks & badges. Follow Covid 19 Guidelines	Marcel Security National	

Name of person completing form: Lord Andrew Francis  
 Signature:   
 Date: 28.04.2021

# letter sent to Neighbours

Dear neighbour,

Forcoming street party 18 september 2021,

4 pm until 12 pm,

In aid off being able to group Solialise after a Year off restrictions due to covid 19,

Also mums(mrs browns) 83rd birthday.

In the area of Valerian aveune from house number 39 to 35 And 22 to 30,

We are in the stages of obtaining a road closure and a temporary event lience.

We are asking you are Neighbour if you wouldn't mind on the 18 sept parking your vehicles in another area for that day we would be very grateful thank you,

We are required by the council to give you our neighbours 28 days for todays date 11/04/2021 to reply in writing with any objections which of cause can be made anonymously if you wish.

Information on what we have planed for the stre et party.

We will be having a Dj, Bar, Catering trailer, Sweet trailer, kiddy rides (free), fancy dress for the children

Redcross to attend (just in case) Security .

If you would like Harris fencing around gardens please inform us within the next 28 days thank you.

Any government guildlines in place at that time will be followed, Please advise your family and friends that they are welcome to attend and to be courteus with their parking in others areas ie (not blocking others neighbours drivesways and also leaving space for any emergancy vehicles needing access,

Lets all spend the evening getting to now one and other having fun and enjoying our self.

Thankyou

Andy, Emma and Sheila 39 valerian ave .





**New grant or variation of premises licence  
Or club premises certificate  
Form for representations from Hampshire Constabulary**

Before completing this form, please refer to FPP 07001 (Licensing (Licensing Act 2003))

**Hampshire Constabulary is a responsible authority and wish to make a representation regarding under the Licensing Act 2003, regarding the:**

<input type="checkbox"/> 1: Grant for a personal licence	(Object within 14 days)
<input checked="" type="checkbox"/> 2: Grant for a temporary event notice (TEN)	(Object within 3 days)
<input type="checkbox"/> 3: Transfer of a premises licence	(Object within 14 days)
<input type="checkbox"/> 4: Variation of designated premises supervisor	(Object within 14 days)
<input type="checkbox"/> 5: Grant/Variation of a premises licence/club prem' certificate	(Object within 28 days)
<input type="checkbox"/> 6: Minor variations	(Object within 10 working days)

Name of Applicant:	Lord Andrew Francis
Name of Proposed DPS:	

Details of relevant conviction ( Personal Licence Applications ONLY)

Postal address of premises:	Street Party in Road of Valerian Ave, Fareham
Postcode:	PO15 5FT

**Details of responsible authority applicant**

Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other title / Rank:	PC
Surname: Cotton	First Names: Neil
Current postal address :	Licensing and Alcohol Harm Reduction Officer Fareham Police Station Quay Street Fareham Hampshire
Postcode:	
Daytime telephone number:	
E-mail address: <i>(optional)</i>	Neil.cotton@hampshire.pnn.police.uk



**New grant or variation of premises licence  
Or club premises certificate  
Form for representations from Hampshire Constabulary**

Hampshire Constabulary is a responsible authority and the applicant has the delegated authority of the Chief Officer of Police in respect of his responsibilities under the Licensing Act 2003



**New grant or variation of premises licence  
Or club premises certificate  
Form for representations from Hampshire Constabulary**

This application to object relates to the following licensing objective(s)

- 1) The prevention of crime and disorder
- 2) Public safety
- 3) The prevention of public nuisance
- 4) The protection of children from harm

*Please select one or more boxes*

Please state the ground(s) for representation:

This representation relates to an application for a Temporary Event Notice at Valerian Ave, Titchfield on 18/09/2021 between 1600-2300 where alcohol sales (both on and off) and recorded music permissions are sought. The application was submitted by Lord Andrew Francis.

At the time of submission the Police cannot be satisfied that there are not potential risks relating to 'crime and disorder' due to the limited information provided.

There is no 'event management plan' in place and importantly there is a presumption that a public residential road will be closed off, therefore restricting the household egress and access. This is likely to cause neighbour tensions unless all affected neighbours are in agreement with the party closing off their public road access.

Based on the inadequate information submitted at the present time the Police have no option but to make a representation, however, this can be reconsidered if appropriate reassurances are in place.

This representation is submitted to promote the licensing objective of Crime and Disorder.

**It is an offence, under section 158 of the Licensing Act 2003 to make a false statement in or in connection with this representation**

Police recommendations (including any conditions)

Based on the inadequate information submitted at the present time the Police have no option but to make a representation, however, this can be reconsidered if appropriate reassurances are in place including an EMP covering :-

- Event Management Structure, roles and responsibilities
- Alcohol Management Plan
- Traffic Management Plan
- Security & Steward Management Plan
- Noise Management Plan
- Major Incident and Emergency Plan



**New grant or variation of premises licence  
Or club premises certificate  
Form for representations from Hampshire Constabulary**

Medical Provision Plan  
Evacuation Plan  
Zero Tolerance Drugs Policy  
Search Policy  
Use of Glass Policy  
Ejections Policy  
Safeguarding Policy  
Welfare Policy  
Lost Child Policy  
Adverse weather plan

This list is not exhaustive.

This representation is submitted to promote the licensing objective of Crime and Disorder.

Signature of Officer Completing

Name Neil Cotton Collar Number: PC 2099  
Signature: N.COTTON Date: 05/05/21

Signature of Authorising Officer

Name Pete Rackham Collar Number: A/PS 21945  
Signature: P.RACKHAM Date: 05/05/2021

# FAREHAM

## BOROUGH COUNCIL

Lord Andrew Francis  
15 Valerian Avenue  
Fareham  
PO15 5TF

Head of Environmental Health  
Ian Rickman

**Contact:** Pearl Gillies  
**Ext.:** 07825 845363  
**Date:** 06 May 2021

Dear Andrew Francis

**REGULATION 7 NOTICE OF HEARING  
NOTICE OF A TEMPORARY EVENT UNDER THE LICENSING ACT 2003  
VALERIAN AVENUE, FAREHAM**

Further to the recent Temporary Event Notice, I write to inform you that we have received relevant representation from responsible authorities. For your information, a copy of the representation has been enclosed.

As such representations have been made, I advise you that the TEN will be referred to the Licensing Panel for a hearing, where it will be considered.

This hearing will take place at the Fareham Borough Council offices on **(date and time)**.

**Right of attendance**

You are entitled to attend the hearing and you may be assisted or represented by any person whether or not that person is legally qualified. The hearing must follow a set procedure, which will allow you the opportunity to address the Licensing Hearing Panel and you may be asked questions by them also, the hearing procedure is enclosed for your information.

**Points on which the authority considers that it will want clarification at the hearing from you**

**N.B. All clarifications should be provided at least 5 days before the date of the hearing, to enable it to be fully considered by the panel.**

**CLARIFICATION REQUIRED FROM THE APPLICANT**

1. In view of the representations, what additional measure if any, is the applicant willing to put into place in order to satisfy the Representees that if the application were to be granted that crime and disorder would not arise?

(A copy of our licensing policy is enclosed for guidance)

**Action required on receipt of this Notice**

You are required to give to the licensing officer Notice at least 2 days before the hearing date if you intend to attend the hearing and if you intend to be represented at the hearing. If you are to be represented you should provide the name of the person representing you. You should also inform the licensing officer if you consider a hearing to be unnecessary.

If you inform us that you do not intend to attend or be represented at the hearing, the hearing may proceed in your absence. If you do not indicate to us whether you will be attending or be represented, we may either hold the hearing in your absence, or where considered to be in the public interest, adjourn the hearing to a specified date.

Please find enclosed the following:-

- Relevant representation
- The Licensing Policy
- A copy of the procedure used to assist you during the hearing.

Should you have any queries regarding this letter, please do not hesitate to contact me.

Yours sincerely

Pearl Gillies  
Parking and Licensing Officer

Encl: Relevant representations  
The Licensing Policy  
A copy of the hearing procedure.

# FAREHAM

## BOROUGH COUNCIL

PC Neil Cotton  
Fareham Police Station  
Quay Street  
Fareham  
Hampshire  
PO16 0NA

Head of Environmental Health  
Ian Rickman

**Contact:** Pearl Gillies  
**Ext.:** 07825 945363  
**Date:** 06 May 2021

Dear PC Cotton

**NOTICE OF HEARING  
REPRESENTATION - TEMPORARY EVENT NOTICE  
UNDER THE LICENSING ACT 2003  
VALERIAN AVENUE, FAREHAM**

Further to your representation regarding the above, I write to advise you that Temporary Event Notice will be referred to the Licensing Panel for a hearing, where it will be considered.

This hearing will take place at the Fareham Borough Council Civic Offices on **(date and time)**.

**Right of attendance**

You are entitled to attend the hearing and you may be assisted or represented by any person whether or not that person is legally qualified. The hearing must follow a set procedure, which will allow you the opportunity to address the Licensing Hearing Panel and you may be asked questions by them also, the Hearing procedure is enclosed for your information.

**Points on which the authority considers that it will want clarification at the hearing from you**

**N.B. All clarifications should be provided at least 5 days before the date of the hearing, to enable it to be fully considered by the panel.**

## **CLARIFICATION REQUIRED FROM THE REPRESENTEE**

1. Would the Hearings panel be able to attach conditions to the licence which would satisfy your concerns in respect of any potential for crime and disorder and public nuisance?
2. If this were possible, could you identify the measures which would satisfy your concerns? A copy of our Licensing Policy is enclosed;

### **Action required on receipt of this Notice**

You are required to give to the licensing officer at least 5 days notice if you intend to attend the hearing and if you intend to be represented at the hearing. If you are to be represented you should provide the name of the person representing you. You should also inform the licensing officer if you consider a hearing to be unnecessary.

If you inform us that you do not intend to attend or be represented at the hearing, the hearing may proceed in your absence. If you do not indicate to us whether you will be attending or be represented, we may either hold the hearing in your absence, or where considered to be in the public interest, adjourn the hearing to a specified date.

Please find enclosed the following:-

- The Licensing Policy
- A copy of the procedure used to assist during the hearing.

Should you have any queries regarding this letter, please do not hesitate to contact me, Pearl Gillies on 07825 945363 or email [pgillies@fareham.gov.uk](mailto:pgillies@fareham.gov.uk).

Yours sincerely

Pearl Gillies  
Parking and Licensing Officer

Enc: